

# A Guide to Me

Please call me *(name, pronunciation)*:

I use these pronouns:

What I do here *(job title or role, project, responsibilities)*:

My workplace priorities *(pulled from your profile or customized)*:

The best way to communicate with me *(e.g., chat, email, phone; preferred hours)*:

If scheduling a meeting with me, please *(hours available, logistics, pre- or post-meeting communication preferences)*:

I am motivated by *(from profile or customized)*:

What I value in teammates/colleagues:

My DiSC style

*(plus additional priorities; place dot on the map):*



I do my best work when *(consider environment, request type, work type)*:

When stressed I might *(from profile or customized)*:

I might not do my best if *(pet peeves, frustrations)*:

How you can support my work *(how to give feedback, acknowledge my contributions, etc.)*:

Other interesting tidbits about me: